07/27/2020 – EFOG Meeting

 Present: Bruno, Nena, Wendy, Shane, Liz, Clay, Ashley, Bruce

Nena

* No Ops Meeting today
* J. Lang has asked about expanding experimental activities once we move to Limited Ops +
	+ Meeting this afternoon to discuss further
* Performance appraisals will be opening up sometime in August
* Meeting with Upper Management this Friday to discuss EFOG staffing needs for FY 2021-2025
* Mandatory pre-shutdown meeting scheduled for Tuesday, August 4th at 2pm to discuss CCWP work scheduled for the Aug/Sept shutdown
* If you have not completed your LSI for the month, please put a message on Teams if you need someone else to complete the LSI for you
* LOTO boards are due every 6 months
* Beamlines are now doing their own Satellite Waste Accumulation Area inspections unless they have informed their ESH coordinator that they are not able to complete them. If the beamline is not able to complete the Inspection, the ESH coordinator will complete it for the beamline.
* Eyewash discussion: Check in with your sectors to see if they can complete them. We can make a spreadsheet of those that need to be completed by the FCs
* HR is working on scheduling the FC interviews hopefully within the next two weeks. These will be conducted virtually.
	+ Nena shared a file in Teams with some interview questions. Let Nena know if there are additional questions you would like added to the current list
	+ We will prep ahead of time as a group for the interviews
* Machine Shops have a 1 person occupancy so no mask is required if there is only one person working in the shop
* MCR personnel should have a face mask on any time they interact with the FCs
	+ Nena to send Randy an email about this

Ashley

* Once verified that all PSS validations for today are done, the stations will be re-searched and the user keys checked
* For the PSS validation at 7-ID, the MH had to be opened on both sides
* The 435 truck lock inner door is being removed tomorrow
	+ The outer door will be locked out and a piece of Visqueen will be installed
		- Bruno to follow up on this
* Vending machine items – many are expired
	+ Nena to follow up via email to Ed and Ron about this

Clay

* We as a group need to figure out how we are going to handle the eye wash station situation
* Asked if Ashley could follow up on the wasp nest issue in the gas cylinder cap in the 433/434 truck lock on Tuesday 7/28

Shane

* Did not receive any feedback from Derek on the paging system issue
	+ Will follow up again
		- Please CC Nena on this email
* Discussion regarding the paging system eventually being phased out and only using the FC web request page
	+ Possibly need to move the FC request page outside of the firewall; similar to how the beamtime reporting tool currently functions
	+ We could make the FC web request page a page that requires the user to sign in in order to try and prevent unauthorized use of the system
* Nena asked Shane if he could look into this further; perhaps a few FCs need to look at the web request page to see how it can be improved

Bruno

* Will install the ozone sensors no later than August 4th
* Will remove the monitors from the 435 truck lock since nothing will be enclosed
* Along with Wendy, Bruno will keep an eye on the situation at 2-ID-A

Wendy

* Please look at the email that contains the link to the Spreadsheet for CCWP work during the upcoming shutdown. The spreadsheet is located in Box.
	+ Please add any work that you may know of that is not currently listed on the spreadsheet.

Liz

* Asked Bruno to please look in 6-BM-A and B hutches to see if any loose combustibles (wood, cardboard, etc.) are present. This is the last item needed in order to close out the XSD-MPE TYSSR report.
* Asked Shane to look at the RSS Interface documents for Sectors 23 and 26 and verify the AR information for these sectors. This info is need for upcoming TYSSR.
	+ Liz to email Shane the pertinent information
* XSD-CNM TYSSR scheduled for August 4th at 11am
* XSD-GM/CA TYSSR scheduled for August 18th at 11am
* Upcoming TYSSRs: MR-CAT (10) early September, BIO-CAT (18) late September
* Keeping up with ESAFs

Bruce

* Asked Nena to nudge the User Office to finish their testing
* Looking at ESAFs
* Waiting to hear from Yu about further ESAF updates programming progress